



དཔལ་ལྷན་འབྲུག་གཞུང་།
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།
ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION
"Reaching the unreached"

TDA/EDM-04/2022-2023 2229

27/11/2023

Hotel Assessment Notification

The Dzongkhag Administration, Thimphu is pleased to notify the interested hoteliers about the upcoming hotel assessment process in accordance with the directive received from the Department of Tourism, Ministry of Industry, Commerce and Employment vide DOT/SCD-01/2023/2829 dated November 6, 2023.

The Department of Tourism has decentralized the hotel rating and certification process for 1 & 2 star to the Dzongkhag Administration. This strategic move aims to create business opportunities for Dzongkhags with tourist-standard hotels. In line with this, hoteliers interested in providing tourist services are encouraged to apply for star ratings through the Dzongkhag Administration.

The documents required for the assessment are:

1. Copy of Trade License
2. Copy of Occupancy Certificate
3. Duly Completed Self-Evaluation Form (Annexure I)
4. Pictorial Evidence of Main Facilities (Exterior Structure, Reception, Restaurant, Kitchen, Guestrooms and Bathrooms, Common Restrooms and Staff Facilities)
5. Duly Filled Staff Detail Form (Annexure II)
6. Copy of BFDA Certificate

To facilitate a smooth assessment process, please ensure the timely submission of the aforementioned documents. For any inquiries or further information, feel free to contact the Dzongkhag Economic Development and Marketing Officer at 17634843 or email at gyenbo@thimphu.gov.bt

We appreciate your cooperation in this important initiative and look forward to enhancing the tourism infrastructure in Thimphu Dzongkhag.

Thanking you

(Phub Dorji)
DZONGDAG

Cc:

1. The Director General, DOT, MoICE, for kind information
2. The Dzongrab Gom, Dzongkhag Administration, Thimphu for kind information
3. The Drungpa, Lingzhi Drungkhag, Thimphu for kind information

Tele no.00975-2-324611 Fax No.00975-2-324611 Email: helpdesk@thimphu.gov.bt www.thimphu.gov.bt