



དཔལ་ལྷན་འབྲུག་གཞུང་།
 བེམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།
ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION
 "Reaching the unreached"

R ef.No.TDA/HRD-07/2017-18/ 126

July 5, 2018

MINUTES OF 1st DHRC MEETING (FY 2018-2019)

Date : 5.7.2018

Venue : DT Hall

Time : 3.00 pm

Declaration of conflict of interest: *No one has conflict of interest*

Sl.No.	Agenda point	Civil Service Rules/BCSR provision/Discussion	Decision	Follow-up action
1	Contract extension of the Mr. Ugyen Wangchuk, SSI-S5 A, Yangchen Gatshel MSS	He has submitted all the required documents as per Chapter 5: Contract Appointment, clause No. 5.9 of BCSR 2018.	Forward to Ministry	HRO/DEO
2	Contract Extension of following GSPs/ESPs: 1) Leki Dema, Sweeper, Bjemina PS 2) Kezang Dem, Caretaker, Tshaluna PS 3) Tashi Dorji, Caretaker, Hongtsho PS 4) Tshering Dema, Sweeper, Hongtsho PS 5) Norgay, Cook, 6) Karma Gyeltshen, Cook WCS 7) Dilu Rai, Caretaker, YMSS 8) Nidup Tshering, Khangneer, TMD 9) Sangay Tashi, Jalingphumi, TMD 10) Tashi Tshewang, Jalingphumi, TMD 11) Chandraman Rai, Tingtingdhungmi, TMD 12) Dorji Tshewang, Bangkadhungmi, TMD 13) Tshering Lethro, Gardner 14) Chagdola, Gardener 15) Sonam Tenzin, Gardener 16) Karma Wangdi, Gardener	They have submitted all the required documents as per Chapter 6: General and Elementary Service, clause No. 6.7.9 Extension of BCSR 2018.	Approved	HRO



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	17) Ngawang Sherub, Gardener 18) Singye Dorji, Caretaker, TDA 19) Nima Zangmo, Sweeper, KMSS 20) Dorji, Caretaker, TDA 21) Thinley Dema, Messenger, TDA			
4	Resignation tendered by Kezang Rinzin, Caregiver, WCS with effect from 1/7/2018	He has given one month notice period as per Chapter 5: Contract Appointment, clause No. 5.12.4.1, sl. No. ii of BCSR 2018.	Approved	HRO/DEO
5	Resignation tendered by Sonam Norbu, Store Incharge, WCS with effect from 1/7/2018.	He has given one month notice period as per Chapter 5: Contract Appointment, clause No. 5.12.4.1, sl. No. ii of BCSR 2018.	Approved	HRO/DEO
6	Nomination of Legal Officer as website content translator to Dzongkha	ICT Officer informed the committee that Legal Officer will be the website content translator to which Mr. Tshewang, Legal Officer consented.	Approved	ICTO
7	Post facto approval of Escort leave to Kinley, Teacher, Barshong ECR to escort HH Gyalsey Tenzin Rabgay	As per letter No. Nil dated 15 May 2018 of Mr. Kinley, EID No. Teacher, Barshong ECR availed leave to escort HH Gyalsey Tenzin Rabgay to Bangkok as per the Command of His Majesty the 4 th King form 22 nd March to 25 th April 2018.	Endorsed	HRO
8	Endorsement of Selection result of Gaydrung at Lingzhi Gewog. Drivers at Chang, Naro Gewog and Lingzhi Drungkha, Cook at WCS, Caretaker at Kuzhugchen BHU.	The committee endorsed the result of the Gaydrung, Drivers, Cooks and Caretaker. They will be appointed with effect from 1 st July 2018.	Approved	HRO/concerned sector Heads
9	To set criteria for recruitment of YC Manager at Khasadrapchu YC and Kuzhugchen YC	Criteria for YC Manager 1. Must have served minimum	Approved	DEO/HRO



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		<p>of 10 years for B.Ed and PGDE/PGC Teachers</p> <ol style="list-style-type: none">2. Must have served 15 years for Primary Teachers3. No objection letter from Principal4. Should have Outstanding IWP rating for last two years <p>Evidences of research, analysis & documentation</p>		
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(Handwritten signatures and initials in blue ink)



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Member resent during Dzongkhag HRC Meeting: -

SL.NO	Name	Designation	Sector	Signature
1.	Lham Tshering	Dy. Chief DEO	Education Sector	
2.	Pema Tshering	Offtg. Accounts Officer	Accounts Section	
3.	Gyembo Dorji	Dy.Chief DHO	Health Section	
4.	Chimmi Namgyel	DPO	Planning Unit	
6	Tshewang	Legal Officer	Legal Unit	
7	Ngawang Tashi Dorji	ICT Officer	ICT Unit	
8	Dhodo	Dy.Chief DAO	Agriculture	

Minute taken by:

(Singye Dorji T)
Member Secretary

(Chewang Jurmi)
Chairman