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ཐིམ་ཕུ་རྫོང་ཁག་འཛིན་སྐྱོང་།

ROYAL GOVERNMENT OF BHUTAN  
THIMPHU DZONGKHAG ADMINISTRATION

"Reaching the unreached"

Ref.No.TDA/HRD-07/2019-20/ 1422.

August 22, 2019

40<sup>th</sup> DHRC MEETING (FY 2019-20)

Date : 22/8/2019

Venue : DT Hall

Time : 2.30PM

Declaration of conflict of interest:

Sl. No.	Agenda point	Civil Service Rules/BCSR provision/Discussion	Decision	Follow-up action
	Adoption of Agenda 1. Transfer of eight teachers out of Dzongkhag.			
1	Request by Ms. Lemo, EID No. 200705012, GAO of Kawang Gewog to attend a month-long course on South Asian Feminist Capacity Building Course on Gender, Sustainable Livelihoods, Human Rights and Peace in Kathmandu, Nepal with effect from 24/8/2019 to 22/9/2019.	As per BCSR 2018 and view of HR Office As required by Chapter 9: In-service Human Resource Development of 2018, clause No. 9.6.2.2, the course is relevant. She has no LTT/STT obligation. She has also completed all the Pre-departure formalities as required by Chapter 9 of the BCSR 2018.	The committee members unanimously approved her training. However, the trainee having need to manage 25% of the training DSA, the Committee has decided to write to DLG for support.	HRO
2	Relieving of Mr. Tobgay, EID No. 200901536, Teacher, WCS to attend 8 <sup>th</sup> Young Professional Leadership Program (YPLP-8) at RIGS, Phuentsholing with effect from 4/8/2019 to 31/8/2019.	Received offer letter vide No. RIGS/DIR-12/ADMISSION/1675 dated 19/7/2019 of Dy.Chamberlain to His Majesty the King.	Approved as proposed.	HRO/DEO

Tele/Mobile. No. 00975-333574/17129783/17129784, Fax No. 324311, Box No. 168, www.thimphu.gov.bt

*(Signatures)*



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<p>Transfer request by Mr. NorbuDukpa, EID No. 200910005, Driver I, Khasadrapachu Middle Secondary School to YangchenGatsel MSS on medical ground.</p>	<p>Mr. Norbu Dukpa was appointed as Driver at Khasadrapachu MSS with effect from 1/1/2009. He requested the Dzongkhag for his service transfer to Yangchen Gatsel LSS due to his health problem. Sr. HRO informed that a school bus for Yangchen Gatsle LSS is on the way. The post has been advertised on 23/7/2019 in the BBS.</p>	<p>The Committee decided to transfer him as soon as the bus arrived. However, the applicants who has applied for the post of Driver in Yangchen Gatsel MSS must be briefed that the placement has been changed to Khasadrapachu MSS instead of Yangchen Gatsel LSS.</p>	<p>HRO/DEO</p>
<p>4 Medical leave request by Mrs. Tshering Wangmo, EID No. 201101600, Teacher II, Khasadrapachu MSS with effect from 5/8/2019 to 15/8/2019.</p>	<p><b>As per BCSR 2018 &amp; the views of the HR Office</b>  <i>Chapter 10. Clause 10.9.1 of BCSR2018, A civil servant who has been certifiedas incapable of performing duties due toillness or injury shall be granted Medical leave on production of a medical certificateissued by a medical authority in Bhutan.</i> a) Up to one month : A Medical Doctor and b) Beyond one month or the person is availing the Medical Leave pto one month for the second</p>	<p>Approved</p>	<p>HRO</p>

*[Signature]*

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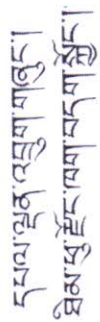
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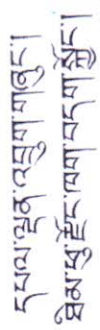
		time and more – Medical Board of Doctors appointed by the Ministry of Health.	
		The aforementioned employees have submitted all the required documents as specified by Chapter 10, Clause 10.9.1 of BCSR 2018, the HR Office recommend their leave as mentioned in the medical certificate.	
5	Contract extension of the following staff with effect from 15/9/2019 to 14/9/2021: Dago Daw, EID No. 20170911715, Driver, Mewang Gewog a) Chimi Dorji, EID No. 20170911712, Driver, Soe Gewog b) Tsheten Wangdi, EID No. 20170911715, Driver, Kawang Gewog c) Kencho Tshering, EID No. 20170911716, Driver, Geney Gewog	<b>Requirement as per BCSR 2018</b> Chapter 5: Contract appointment, Rule No. 5.9.3 of BCSR 2019, approval for all extensions and renewal shall be sought from the RCSC three months before expiry of the contract term. <i>The following documents are mandatory while granting extension of Contract.</i> a) Recommendation Letter of the Supervisor b) Willingness Letter of the employee c) Valid Security Clearance Certificate d) Valid Audit Clearance Certificate e) Duly filled up Performance	Since the concerned employees have submitted all the documents as required by BCSR 2018, the committee approved their contract extension for two years from the end date of the previous Contract agreement.  <b>HRO</b>

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<p>P3, WCS</p> <p>8) Rinzin Wangmo, 20140104033, Tr.II, P4, Kuzhugchen MSS</p> <p>9) Chorten Wangmo, 200207548, Library Asst. KMSS</p> <p>10) Sangay Wangchuk, 200908074, Bio Lab. Asst., WCS</p> <p>11) Tshering, 2101197, Principal, III, P3 A, Lingzhi PS</p>		
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Member present during Dzongkhag HRC Meeting

SL.NO	Name	Designation	Sector	Signature
1	Tshering Dendup	Dy. Executive Engineer	Engineering Sector	
2	PemTshering	Offg. Accounts Officer	Accounts Section	
3	RinzinLhamo	Offg. DEO	Education	
4	Pema Tenzin	Offg. Planning Officer	Planning Unit	

Minute taken by:

(Singye Dorji)  
Member Secretary

(Dorji Tshering)  
Chairperson