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ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།

ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION

"Reaching the unreached"

TDA/HRD-07/2019-2020/ 2336

November 13, 2019

AGENDA FOR MEETING ON 14/11/2019 (Thursdays)

Venue: DT Hall
Time: 10.30 a.m.

AGENDA FOR 47th DHRC Meeting

1. Approval of two months Medical Leave to Mr. Tshering Namgyel, Sr. Teacher I of Wangbama Central School from 17/8/2019 to 18/10/2019.

Requirement as per BCSR 2018 & the views of the HR Office view of the HR Office

Chapter 10. Clause 10.9.1 of BCSR 2018, A civil servant who has been certified as incapable of performing duties due to illness or injury shall be granted Medical leave on production of a medical certificate issued by a medical authority in Bhutan.

- a) Up to one month : A Medical Doctor and
- b) Beyond one month or the person is availing the Medical Leave pto one month for the second time and more – Medical Board of Doctors appointed by the Ministry of Health.

He has submitted medical certificate No. JDWNRH/MBO-19/2019/1013 dated 31/10/2019

2. Contract extension of the following staff:

- a) Pema Dolma, EID No. 20171211621, Telephone Operator with effect from 15/12/2019 to 14/12/2021..
- b) Dechen Lhamo, EID No. 20160406961, Teacher, Wangbama Central School with effect from 1/4/2020 to 31/3/2022.

Requirement as per BCSR 2018

Chapter 5: Contract appointment, Rule No. 5.9.3 of BCSR 2019, approval for all extensions and renewal shall be sought from the RCSC three months before expiry of the contract term.

The following documents are mandatory while granting extension of Contract.

- a) Recommendation Letter of the Supervisor
- b) Willingness Letter of the employee
- c) Valid Security Clearance Certificate
- d) Valid Audit Clearance Certificate
- e) Duly filled up Performance Rating form for the last two years
- f) Subject to approved post vacant

They have submitted all the required documents.

AGENDA FOR 31st DLC : Submitted by Ngedup Gyeltshen, LRA

1. Land boundary Dispute among 5 land owners at Khasadrabchu under Mewang Gewog.
2. land lease renewal of Kuenzang Thinley and change the ownership to joint at Lajalo under Chang

Gewog

V (Ngedup Gyeltshen)
Sr. HR Officer

Copy to :

1. Dasho Dzongdag, Dzongkhag Administration, Thimphu for kind information.
2. All the Committee Members