



དཔལ་ལྷན་འབྲུག་གཞུང་།
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།
ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION
"Reaching the unreached"

TDA/HRD-07/2019-2020/603

June 10, 2020

AGENDA FOR 66th HUMAN RESOURCE COMMITTEE MEETING

Venue: DT Hall

Time:

1. Resignation tendered by Mrs Karma Dema, EID No. 200807273, Accounts Assistant who is on EOL from 1/5/2018 to 30/3/2020 (23 months) vide application dated June 9, 2020.
2. Contract extension of Mr. Tshering Wangchuk, EID No. 20180712183, Driver of Lingzhi Drungkhag Administration with effect from 1/7/2020 to 30/6/2022.
3. Contract extension with promotion of Mr. Ugyen Wangchuk, EID No. 20120800595, Sports Coach V, Yangchen Gatshel MSS with effect from 15/8/2020 to 14/8/2022.
 - a. Requirement as per BCSR 2018 & the views of the HR Office
As per Chapter 5: Contract Appointment of BCSR 2018, the following documents are mandatory while granting extension of Contract.
 1. Recommendation Letter of the Supervisor
 2. Willingness Letter of the employee
 3. Valid Security Clearance Certificate
 4. Valid Audit Clearance Certificate
 - Duly filled up Performance Rating form for the last two years
 5. Subject to approved post vacantThey have submitted all the above documents
4. Contract extension of Mrs. Tshering Dema, CID No. 11105000762, Sweeper, GSP of Hongtsho Primary School with effect from 15/6/2020 to 14/6/2022.

As per Chapter 6: General & Elementary Service of BCSR 2018, Rule No. 6.7.8.4, she has submitted all the required documents.

5. Discussion on cow rustling case relating to Mr. Rusu Rai, Messenger, DVH, Jazam.

(Singye Dorji, T.)
Sr. HR Officer

Copy to:

1. Dasho Dzongdag, TDA for kind information.
2. Dasho Dzongrab Gom, TDA for kind information.
3. All the Committee members.