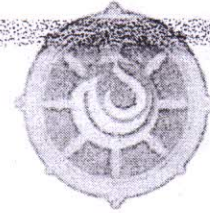


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ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION
"Reaching the unreached"



TDA/HRD-07/2020-2021/ 993

November 25, 2020

AGENDA FOR 10th DHRC on 26/11/2020

Venue: Dasho Dzongdag's Chamber

Time:

Date: 26/11/2020

1. Sanction of Medical Leave to Mrs. Tshering Choden, EID No. 200701590, Sr. Teacher II of Khasadrapchu MSS with effect from 29/10/2020 to 16/11/2020 (19 days).
2. Sanction of Medical Leave to Mr. Sangchuk, EID No 2008359, Teacher I of Khasadrapchu MSS with effect from 18/11/2019 1/12/2020 (14 days)
3. Sanction of medical leave of Mrs. Dilu Rai, CID No. 11203000167, Caretaker, YMSS with effect from 21/11/2020 to 5/12/2020

As per Chapter 10, Clause 10.9.1 of BCSR 2018: A civil servant who has been certified as incapable of performing duties due to illness or injury shall be granted Medical leave on production of a medical certificate issued by a medical authority in Bhutan.

- a) Up to one month : A Medical Doctor and M
- b) Beyond one month or the person is availing the Medical Leave upto one month for the second time and more – Medical Board of Doctors appointed by the Ministry of Health.

They have submitted medical certificate.

4. Voluntary Resignation of following:-

- a) Ganga Devi Chhetri, EID No.201001724, Asst. Engineer with effect from 1st January 2021.

She is on EOL for duration of two years from 25/1/2019 to 24/1/2021 and has no obligation to the RGoB.

- b) Tenzin Dorji, EID No. 20171010164, ICT Contract Teacher of Genekha LSS with effect from 31/12/2020

5. Approval to Conduct Basic IT skills Training for two days to the staff of Lingzhi Drungkhag with effect from 23/11/2020 at IT Lab, Drugyel LSS, Paro by ICT Section.

6. Complaint against Mr. Tshewang Rinchen, EID No.200702003, Sr. Technician, S2 A of Engineering sector by Mr. Sangay Rinchen, Cultural Officer.

As per chapter 3: Civil Service Values and Conduct, clause 3.3.3, sub clause 3.3.3.2: A Civil servants SHALL NOT:

- i) Indulge in gambling intoxicating substances like consuming drugs, alcoholic drinks or any other substance that may weaken his personal integrity and affect his work performance or affect his normal behavior or endanger the safety of other people;
- ii) Engage in individual or group altercation in public, related to official duty or otherwise; and
- iii) Speak and act in a way that is not in conformity to the Civil Service values of integrity, professionalism, honesty, impartiality, accountability, loyalty, and leadership.

And as per Clause 3.3.4, sub clause 3.3.4.2: A Civil servant SHALL NOT

- i) Falsely bring down the honour, reputation and dignity of another civil servant or client;
- ii) Insult or disclose personal aspects of a client or another civil servant in public;

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ROYAL GOVERNMENT OF BHUTAN
THIMPHU DZONGKHAG ADMINISTRATION
"Reaching the unreached"



- iii) Criticize or unreasonably humiliate someone with whom he has dealings;
- iv) Resort to unreasonable argument or violence with clients or another civil servant while carrying out his duty; and
- v) Intentionally delay a service or ignore a client.

7. Recruitment of Light vehicle at Lingzhi Dzong construction Project, Chizhe Goenpa, an Mewan Gewog.

The Administration has advertised the vacant post two times vide letter No. TDA/HRD-9/2020-2021/174 dated 5/8/2020 and TDA/HRD-9/2020-2021/293 dated September 14, 2020.

There are ten applicants for the post of light vehicle drivers and one does not qualify.

- 8. Recruitment of Bus Driver of Khasadrapchu MSS and Kuzhugchen MSS
Only one applicant with class VII qualification.
- 9. Promotion of 29 employees under Thimphu Dzongkhag with effect from 1/1/2021.
- 10. Sanction of 180 days Maternity leave to Mrs. Pema Choden, EID No. 2007071, Sr. Admin.Asst., Census, TDA.

As per BCSR 2018, Chapter No. 10 Leave, Clause No. 10.7: Maternity Leave up to six months shall be admissible to a civil servant from the date of delivery of the child. She has submitted the medical certificate.

She has submitted medical Certificate bearing No. ADM/9/JDWNRH/2014/3503 dated 12/11/2020.

- 11. Final report against Ms. Sunita Rai, EID No. 20120100129, Asst. Engineer IV, Engineering Sector, TDA as per letter No. ACC/DoPS-FDD/FE-02/2020-114 dated 19th November 2020 of Anti-Corruption Commission.
- 12. Transfer request by Mr. Chhabi Lal Das, Chief DE to Tsirang Dzongkhag.
As per BCSR chapter 14: Transfer, rule No. 14.4.5 states that "a civil servant may be transferred generally after completion of five years of service or as specified under Section 14.4.10

He has been working for last five years, nine months in this Dzongkhag.

- 13. Voluntary resignation tendered by Tashi Phunsho, CID No. 12008003396, Cook with effect from 16/12/2020 vide application dated 16/11/2020.

As per BCSR chapter 6: Elementary Service Personal, Rule No. 6.7.10.1, A minimum of one month's notice shall be issued by the party intending to terminate the service before expiry of the term.

(Singye Dorji T)
Sr. HR Officer

Copy to:

- 1. Dasho Dzongdag, TDA for kind information for kind information.
- 2. Dasho Dzongrab Gom, AFD, TDA.
- 3. All Committee Members.
- 4. ICT, TDA.

