



དཔལ་ལྷན་འབྲུག་གཞུང་།  
ཐིམ་ཕུ་རྫོང་ཁག་འདུག་སྐྱོང་།  
ROYAL GOVERNMENT OF BHUTAN  
THIMPHU DZONGKHAG ADMINISTRATION  
"Reaching the unreached"



Ref.No. TDA/HRD-09/2020-2021/ 174

August 5, 2020

The Marketing Manager,  
Bhutan Broadcasting Services,  
Thimphu.

**Subject: - Publishing of Vacancy Announcement in the forthcoming Issue**

Sir,

Thimphu Dzongkhag Administration would like to request you to kindly arrange to announce the following **post vacant** in the forthcoming issue at least for three times with effect from 6/8/2020.

The Dzongkhag Administration, Thimphu is pleased to announce the following vacancies on consolidated contract as detailed below:

| Sl. No | Position Title       | P/L | Slot | Minimum required qualification | Contract term | Place of posting  |
|--------|----------------------|-----|------|--------------------------------|---------------|---|
| 1      | Light Vehicle Driver | O4  | 3    | Class VIII                     | 2 years       | Lingzhi Dzong Construction Project, Chizhe Goenpa & Mewang Gewog Adm. |
| 2      | School Bus Driver    | O4  | 2    | Class VIII                     | 2 years       | Khasadrapchu MSS & Kuzhugchen MSS                                     |
| 3      | Cooks                | GSP | 5    | NA                             | 2 yrs         | 2 for Wangbama CS, 2 for Kuzhugchen MSS and 1 for Lingzhi PS.         |
| 4      | Caretaker            | ESP | 1    | NA                             | 2 years       | Thimphu Dzongkhag   |

Interested individuals fulfilling the above criteria may apply to the Human Resource Section with the following documents latest by 25/08/2020.

1. RCSC Employment application form 4/1 with two passport size photographs (Form can be downloaded from [www.rcsc.gov.bt](http://www.rcsc.gov.bt)).
2. Application
3. Resume/Biodata
4. Valid Security clearance
5. Valid Medical Certificate
6. Photo copy of Citizenship ID Card

Sr. HR Officer: 17129783, Office No. 00975-333574/17129784, Fax No. 324311, Post Box No. 168, [www.thimphu.gov.bt](http://www.thimphu.gov.bt)



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ROYAL GOVERNMENT OF BHUTAN  
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*Reaching the unreached*



7. No objection certificate from the former Employer if employed
8. Age limit shall be 18 to 45 years on the date of application.
9. A copy of Class VIII certificate and PD valid License for bus driver
10. A copy Class VIII certificate and valid license for Light vehicle driver.
11. The original documents must be presented during the time of interview.
12. Preference will be given to those who have experience

The bills may be submitted to this Dzongkhag for necessary payment.

Yours sincerely,

( Singye Dorji )

**Sr. HR Officer**

Copy to:

1. Chief DEO, TDA for kind information.
2. Sr. Accounts Officer, TDA
3. ICT, TDA to upload in website.