



དབལ་ལྷན་འབྲུག་གཞུང་།  
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།  
ROYAL GOVERNMENT OF BHUTAN  
THIMPHU DZONGKHAG ADMINISTRATION  
"Reaching the unreached"

Ref.No.TDA/HRD-07/2017-18/13823

May 31, 2018

MINUTES OF 136<sup>th</sup>DHRC MEETING

Date : 10.05.2018  
Venue : DT Hall  
Time : 2.30 AM

Declaration of conflict of interest: *No one has conflict of interest*

Sl.	Agenda Point	Discussion	Decision	Action taken/follow-up action
	<b>Adhoc Agenda</b>			
1	As per Letter No. DoL/GEN-13/2017-18/16770 dated 24 <sup>th</sup> May, 2018 of the Offtg. DG, Dol, MoAF, Ms. Sherab Dema, LPS I, EID No. 200907214, Chang Geog has been nominated for study visit to Nepal, 5-15 <sup>th</sup> June, 2018 (11 days)	Ms. Sherab Dema who has been nominated by Department of Livestock & endorsed by 330 <sup>th</sup> HRC held on 22 <sup>nd</sup> May, 2018 for study visit in Nepal under GEF-LDCF funding supported by UNDP has no training obligation & the Committee is of the view that it will help her to enhance her professional capacity. However, before she leave for study leave she need to clear off any PW/Personal advances reflected against her name with Accounts section.	Approved to be forwarded to Dol, MoAF	HRO
2	Renewal of contract term of Mr. Jamyang Phuntsho, CID No. 12007002030, Assistant Monitoring and Coordination	As per letter no. GNHC/HR907)2018/3486 dated 24 <sup>th</sup> May, 2018 of the Director, GNHC,	To be recommended for extension of contract.	DPO



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	Officer	the Dzongkhag Administration has been asked to inform whether a contract extension for Mr. Jamyang Phuntsho would be required or not & based on the request received the GNHC is going to explore the funds to support the extension. As per his immediate Manager Mr. Chhimi Namgyel, DPO he is found to be diligent, hardworking & has been recommended for contract extension. Based on his Manager's recommendation & the Committee have decided to recommend his contract extension from 1 <sup>st</sup> July 2018 to 30 <sup>th</sup> June 2020 to GNHC.		
3	Resignation of Mr. Prem Lal Monger, Senior Technician ,EID No. 9702044 who was on EoL w.e.f 1 <sup>st</sup> July, 2016-30 <sup>th</sup> June, 2018		Sector Head was not present& the agenda has been deferred to next DHRC.	Chief DE
4	Voluntary Resignation of Mr. Namgay Wangchuk, Internal Auditor, EID No. 201101070	Mr. Namgay Wangchuk who joined the Civil Service in January 2011 has tendered resignation on dated 24 <sup>th</sup> May, 2018 under domestic ground has service one month notice from the date of application as per BCSR 2012. Until date, he has no financial, training or any other obligation to RGoB.	Resignation accepted with effect from 24 <sup>th</sup> June, 2018. However, clearance from the financial institutions & proper handing taking as per BCSR 2018 needs to be done.	HRO



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5	Resignation of Mr. Rattu, Technician I, EID No. 200912018 who was on EoL w.e.f 1 <sup>st</sup> July, 2016-30 <sup>th</sup> June, 2018.		Sector was not present & the agenda has been deferred to next DHRC.	Chief DE
6	Study Leave to Dr. Sonam Peldon, Senior Veterinary Officer, EID No. 201201016 to pursue Masters of Public Health at the University of Melbourne, Australia.(1/7/2018 -1/9/2020)	Dr. Sonam Peldon has acquired Scholarship to pursue Masters in Australia under ADB fund & the Livestock Sector has no objection for her to undergo the two years course. Therefore, the Committee is of the view that her Study Leave application may be forwarded to Department of Livestock, MoAF.	Her study leave application to be forwarded to Dol, MoAF	HRO
7	Medical Leave to Mrs. Tulsi Gurung, Adm Asstt, EID No. 200905056, Yangchen Gatshel MSS	The documents required like Medical certificate & the forwarding letter of her principal has been submitted as per BCSR 2018, therefore the Committee is of the view that her leave may be approved with effect from 21 <sup>st</sup> March-9 <sup>th</sup> April, 2018 (Three weeks)	Medical leave approved for three weeks with effect from 21 <sup>st</sup> March-9 <sup>th</sup> April, 2018	HRO
8	Nomination of four Internal Review Committee (IRC) members for 3 days training on APA evaluation with effect from 13 <sup>th</sup> June-15 <sup>th</sup> June, 2018	As per DPO the following are the officers who are suppose to be the member of the IRC & therefore need to undergo the training facilitated by GPMD. 1. HRO 2. AO 3. DSO		DPO



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		4. DPO		
9.	Recruitment of Manager & Administrative Assistant Youth Center, Khasadrapchu & Kabesa	As per Letter No. MoE/HRM/DYS/27/2018/6662 dated 28 <sup>th</sup> May, 2018 of the Offtg. CHRO, HR Division, MoE, the Dzongkhag Administration has been asked to recruit Youth Center Managers for approved Centers like Khasadrapchu & Kabesa from Pool of Teaching Professionals for the fixed term of three years & return to teaching profession or may consider to deploy teachers who are on medical ground. And for the Administrative Assistants in the two Centers, the Dzongkhag Administration has been asked to explore & redeploy the excess Administrative Assistants, if not to recruit in consolidated contract at S5 A.	HRO to float vacancy advertisement at the earliest & work out on whether there is any excess Administrative Assistants if not to float vacancy advertisement	<b>HRO/Chief DEO</b>



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**Members present during Dzongkhag HRC Meeting:-**

SL.NO	Name	Designation	Sector	Signature
1.	Kul Bdr Gurung	Sr. DLO	Livestock	
2.	Chimmi Namgyel	DPO	Planning	
3.	Tshewang	Legal Officer	Legal	
4.	Namgay Dolkar	Offtg. AO	Accounts	

Minute taken by:  
  
 (Singye Dorji T)  
 Member Secretary

(Chewang Jurmi)  
 Chairman