



དཔལ་ལྷན་འབྲུག་གཞུང་།  
ཐིམ་ཕུ་རྫོང་ཁག་བདག་སྐྱོང་།  
ROYAL GOVERNMENT OF BHUTAN  
THIMPHU DZONGKHAG ADMINISTRATION  
"Reaching the unreached"

Ref.No. TDA/HRD-09/2018-19/1069

March 7, 2019

The Marketing Manager,  
Bhutan Broadcasting Services,  
Thimphu.

**Subject: - Request to broadcast Vacancy Announcement**

Sir/Madam,

This Administration would like to request you to kindly broadcast/air the following message for three times with effect from 8/3/2019 both in Dzongkha and English.

The Dzongkhag Administration, Thimphu is pleased to announce the following vacancies as detailed below:

Sl. No.	Position Title	Position Level	Slots	Minimum required qualification	Contract term	Place of posting
1	Substitute Teacher (Physics/Maths)	P5 B	1	Degree	5 months from April to August 2019	Khasadrapchu MSS
2	Substitute Teacher (Dzongkha)	P5 B	1	Degree	5 months from April to August 2019	Wangbama Central School (Genekha Campus)
3	NFE Instructor	Contract	4	Class XII	Contract can be extended subject to satisfactory performance)	Naro, Barshong, Chamgang, Chimithangkha
4	Caretaker	ESP	6	NA	Two years (contract can be extended subject to satisfactory performance)	Soe BHU, Lingzhi BHU, DVH, Jazam, Genekha Gewog Centre, Chamgang Central Jail (BHU), RBP HQ (BHU)
5	Ward girl/boy	GSP II	1	NA	2 years (contract can be extended subject to satisfactory performance)	Dechenchholing BHU I
	Substitute Teacher (General)	P5 B	1	Degree	6 months from 15/5/2019 to 15/11/2019	Sisina PS



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**ROYAL GOVERNMENT OF BHUTAN**  
**THIMPHU DZONGKHAG ADMINISTRATION**

*"Reaching the unreached"*

Interested individuals fulfilling the above criteria may apply to the Human Resource Section with the following documents latest by 27/3/2019.

1. RCSC Employment application form 4/1 with two passport size photographs (Form can be downloaded from RCSC Web site)
2. Resume
3. Copy of Class X/XII academic transcripts (for NFE Instructor)
4. Copies of relevant training transcripts, if any
5. Valid Security clearance certificate
6. Valid Medical Certificate
7. Photo copy of Citizenship ID Card
8. No objection certificate from the former Employer if employed
9. The original documents must be presented during the time of interview
10. Age limit shall be 18 to 45 yrs on the date of application.

Thanking you,

Yours faithfully,

( Singye Dorji T )

Sr. Human Resource Officer

Copy to:

1. Dasho Dzongdag, TDA for kind information.
2. Dasho Dzongrab Gom, TDA.
3. ICT, TDA to upload in website.
4. Chief Education Officer, TDA
5. Dy.Chief DHO, TDA.
6. Dy.Chief Accounts Officer, TDA.